Notice on the Exhibition and Demonstration of Machinery and Equipment

This information sheet applies to all machines, devices, technical equipment, and other exhibits that are displayed, operated, demonstrated, or made accessible to visitors for demonstration purposes within the exhibitor's rented booth space on the premises of Messe München GmbH.
It supplements the currently valid Technical Guidelines of Messe München GmbH as well as other event-related notices, registration forms, safety regulations, and official requirements. All regulations must be observed in their currently valid versions. In the event of conflicting regulations, official requirements and the Technical Guidelines of Messe München GmbH take precedence.
This notice applies in particular to:
– Machines and devices with mechanical movements
– Mobile and wheeled work machines
– Robotic systems and cobots
– Autonomous (driverless) guided vehicles (AGVs)
– Autonomous or semi-autonomous systems
– Machines with electric, hydraulic, or pneumatic drives
– Drones and other flying exhibits
– Devices with pressure, energy, or storage systems
The exhibitor is responsible for the safe operation of their exhibits and must ensure that there is no danger to visitors, staff, or third parties.
In addition, the exhibitor is responsible for complying with all relevant legal, regulatory, and occupational safety regulations, as well as the requirements of Messe München GmbH.
This includes, in particular, requirements regarding occupational safety, operational safety, product safety, and the relevant DGUV regulations and DGUV rules.

Product Safety

Machines, devices, and technical equipment on display must comply with the applicable European and national product safety regulations.
If a CE marking is required, this must be properly and visibly affixed. The corresponding EU Declaration of Conformity, as well as the required operating and safety information, is to be presented on request.
If the exhibitor displays exhibits that lack the required CE marking, these must be labeled with a "trade fair sign" that clearly indicates that they do not comply with the requirements of European product safety law and may not be purchased or placed on the market in the countries of the European Economic Area (EEA) until compliance with relevant provisions has been established.
Messe München GmbH is authorized to inspect the labeling of non-compliant exhibits and to order appropriate measures in the event of missing or inadequate labeling.
The exhibitor must ensure that the necessary safety devices are in place, in working order, and in operation during the event.

Risk Assessment

Before putting machinery and equipment into operation or demonstrating them on the exhibition venue, the exhibitor must conduct and document a risk assessment for trade fair operations.
In particular, the following must be taken into consideration:
– visitor traffic
– adjacent exhibition booths
– escape and rescue routes
– limited space
– potential hazards of crushing, shearing, impact, cutting, and falling
– hazards posed by moving parts
– hazards posed by energy sources
– noise, dust, exhaust fumes, and other emissions
The risk assessment must be kept available at the booth during the event.
If the risk assessment identifies specific hazards or protective measures that may affect visitors, exhibitors, employees, neighboring booths, traffic routes, emergency exits, fire safety equipment, or the trade fair infrastructure, the planned protective measures must be coordinated with Messe München GmbH, Technical Exhibitor Services Department, before setup for the respective event begins.
Messe München GmbH is entitled to request submission of the risk assessment and other safety-related documents and, to the extent necessary to ensure safe operation of the respective event, to specify additional or more extensive protective measures.
The established and agreed-upon safety measures must be effectively implemented and adhered to throughout the entire duration of the event.

Presentations and Demonstrations During Trade Fair Operations

For presentations and demonstrations on the exhibition grounds, the manufacturer's specifications and generally accepted technical standards must be followed. The relevant DGUV regulations and DGUV rules shall apply and be complied with when planning and conducting demonstrations.
Machines may only be operated if:
– the safety devices are in working order,
– hazard zones have been secured,
– operating personnel have been trained,
– visitors are adequately protected,
– escape and rescue routes are being kept clear.
Demonstrations must be stopped immediately if any risk to people cannot be fully ruled out.

Securing Hazardous Areas

Hazardous areas must be secured in such a way that visitors and other bystanders cannot be endangered.
Depending on the hazard, the following may be required, for example:
– fixed barriers
– guardrails
– protective grilles
– transparent protective elements
– visitor safety distancing
– safety supervision
– technical safety devices

Persons are generally not permitted to remain within hazardous areas.
This applies in particular to:
– swivel areas
– drive areas
– work areas
– areas under suspended loads
– areas under raised work equipment

Operating Staff

Machines and equipment may only be operated by qualified, trained, and authorized personnel.
The exhibitor must ensure that operating staff:
– are familiar with the machine's functions,
– are aware of potential hazards,
– can operate emergency stop devices,
– use appropriate personal protective equipment as necessary.
If machinery is made available to visitors for demonstration purposes, direct supervision by qualified personnel must be ensured.

Moving Machinery and Vehicles

All movement must be limited to the minimum necessary.
Persons may only be transported in the seats designated by the manufacturer and approved for this purpose. Work equipment must not be used to transport persons or as a work platform, unless it is expressly intended for such use.
The driving speed must be adjusted to local conditions in such a way that people are protected at all times.
Where necessary:
– cordon off drive areas
– maintain safety distances
– deploy safety controller / staff
– mark driving routes
Should the machine operator's visibility be restricted, adequate organizational measures must be taken.

Protection Against Unauthorized Use

Machines and equipment are to be secured against unauthorized use when not being demonstrated. To this end, the exhibitor must take appropriate technical or organizational measures to prevent unauthorized use.

Emergency Stop and Safe Shutdown

Machines must be equipped with effective means for safe shutdown.
Emergency stop devices must be:
– functional and
– freely accessible,
– capable of being actuated at any time.
Personnel operating the machine must be familiar with the shutdown procedures.

Energy Sources and Energy Storage Systems

Hydraulic, pneumatic, electrical, and other energy systems must be secured in such a way that no unintended movements or energy release can occur.
Battery, compressed air, hydraulic, and storage systems must be operated in accordance with the manufacturer's specifications.
Damaged energy storage systems may not be used.

Stability of Exhibits

The stability of all exhibited machines, devices, and systems must be ensured at all times.
Any required support, bracing, or securing devices must be used in accordance with manufacturer's specifications.
Where documentation is required, it must be made available for inspection at the booth. Further information on required documentation is provided in Form 1.3, "Registration of Special Booth Structures".

Special Exhibits

Additional legal requirements, permits, or event-specific guidelines may apply to certain exhibits.
This applies in particular to:
– Drones and unmanned aerial systems (UAS)
– Autonomous vehicles
– Autonomous (driverless) guided vehicles (AGVs)
– Collaborative robot systems (cobots)
– Machines fitted with artificial intelligence (AI)
– Laser applications
– Pressure equipment and pressure vessels
– High-voltage systems
– Lithium-ion batteries
The exhibitor is solely responsible for ensuring compliance with all applicable regulations.

Drones and Flying Exhibits

Drones, unmanned aerial systems (UAS), and other flying exhibits may only be operated or demonstrated if the relevant aviation regulations and Messe München's technical and safety requirements are complied with.
Additional permits or approvals may be required.
In addition, the operation of drones is subject to the provisions of Messe München's currently valid Notice "Drones and Aerial Photography."

Ban on Operations

Messe München GmbH reserves the right to prohibit, in whole or in part, the operation, demonstration, or use of machinery, equipment, or technical installations if:
– safety deficiencies are being identified,
– required documentation is missing,
– risk to people cannot be fully ruled out,
– regulatory requirements are not being met.
No claims against Messe München GmbH may be asserted arising from this.