Notice

Fire Protection Measures at Trade Fairs and Exhibitions

MOC Event Center Messe München

Alerting the fire department and fire-extinguishing facilities

Fire protection facilities and information as to the required behavior in case of fire are located inside the given hall next to each exit.
In the event of fire or smoke being detected, alert the fire department **in all cases** by activating the nearest fire alarm.
The fire hydrants, fire alarms, smoke-extractor triggering devices and fire extinguishers located in the halls must not be obstructed, or rendered unrecognizable or inaccessible.

Areas designated for use by fire department

The areas designated as fire lanes and safety zones for use by the fire department must be kept clear at all times. Vehicles, semi-trailers, containers, tanks and/or empty packaging of any kind may be parked or stored on the areas designated for this purpose only during the stand setup and dismantling periods.

Emergency exits, hall aisles

All exits and aisles forming part of the permanent layout of the halls are to be kept free and unobstructed over their full width at all times. The exits and emergency hatches including the exit signs may not be obstructed, built-over, locked, covered by drapings or otherwise rendered inconspicuous or inaccessible. Information counters, tables or similar items are to be placed far enough away from entrances, exits and the approaches to staircases.

Stand design

Exhibition stands are to be so designed that they contain no rooms, corners or niches that are difficult to access. Floor coverings within the stands must be laid without joints! Each partitioned area within the stand (offices, staff rooms, meeting rooms, etc.) must provide users with a sufficiently unobstructed line of sight (clear view) towards the nearest escape route (visual connection). Such areas (recreation/staff/meeting rooms) as are only accessible by way of another partitioned area ('trapped rooms') are prohibited. All measures that compromise a clear line of sight in the direction of escape of the nearest emergency escape/rescue route or its accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance.
If within a given stand the maximum length of an escape route to a hall aisle exceeds 10 m, the stand must be equipped with a second exit and/or an aisle at least 2.0 m wide leading to a hall aisle.
If hall exits are located within a stand, the width of the exit is not to be narrowed. The escape routes in the hall must be indicated and approved by the Fire Department. Exit signs may not be obstructed from view.
As a general rule, the defined hall aisles may not be built over.

Stand construction materials and decorations

All materials used for furnishings and decorative purposes (see VStättV §2, paras 9 and 11) should be at least flame-retardant (in accordance with DIN 4102 or DIN EN 13501-1)—certification must be provided. If flame-retardance is to be achieved after the stand has been set up, this is only permissible for small areas with the approval of Munich Fire Department and using officially approved flameproofing agents in accordance with the instructions for use.
The use of materials which are easily flammable or melt, drip or give off toxic gases when exposed to heat is not permitted.
The use of synthetic materials (e.g. polystyrene, polyurethane rigid foam, expanded polystyrene, etc.), which produce large amounts of soot when on fire, is not permitted. Proof must be provided of the flame-retardant properties of the materials when installed.

Cut trees and plants

Cut trees and plants may only be used for ornamental purposes when green. If during the course of the trade show, trees and plants have dried out and thereby become more easily inflammable, they must be removed. Trees must be free of branches up to about 50 cm above the floor. Peat must always be kept damp (risk of ignition by cigarette butts, matches, etc.).

Electrical installation and electric appliances

All electrical equipment must be installed in compliance with the safety regulations of the VDE (Association of German Electrical Engineers). Electrical distribution points are to be kept clear and not used as storage areas. Electric hotplates, irons, grills, kettles, immersion heaters and other electric appliances are to be adequately supervised during operation. They must be placed on fire-proof, heat-resistant bases so that even in the case of excessive heat, inflammable objects in their vicinity cannot be ignited.

Fire extinguishers

Fire extinguishers kept on the exhibition stand should, on principle, be water extinguishers (content min. 9 l) as per EN 3 or DIN 14406. In kitchen and technical areas, carbon-dioxide extinguishers (capacity min. 5 kg) and one fat fire extinguisher (content min.6 l) in areas where deep-fat fryers are operated as per EN 3 or DIN 14406 should be provided. Deep-fat fryers with a capacity of more than 50 liters must be equipped with an automatic extinguishing system; this also applies if several standalone units installed next to each other exceed the total grease capacity of 50 liters and fire spread between the deep-fat fryers is likely. Dry-powder extinguishers may only be used with the approval of Messe München's Department Events MOC.

Safety lighting

Stands whose specific design or structure render the existing general safety lighting ineffective must be equipped with their own, additional safety lighting in accordance with VDE 0100-718, DIN 50172 and DIN EN 1838. It must be installed such that safe orientation and access to the general escape routes are guaranteed.

Packaging materials

Packaging materials, transport crates and other items which are not needed during the exhibition are to be kept outside the halls and loading yards. During stand setup and dismantling periods, escape and rescue routes within the halls must be kept clear; any transport and packaging materials and items of equipment no longer needed are to be removed immediately from the halls.

Ashtrays

An adequate number of ashtrays and wastepaper baskets (cigarette butts, matches, etc. separate from paper) are to be provided on the exhibition stands and emptied into non-combustible, tightly closing containers.

Internal combustion engines

Internal combustion engines (e.g. in cars) may not be operated in the halls for demonstration purposes. Fuels may not be stored on the stand.
The contents of vehicle fuel tanks must be reduced to the volume necessary for entering and exiting the grounds (fuel gauge must show "low/reserve"). When exhibiting hybrid vehicles with gas tank, the tank must be completely drained. Fuel tanks are to be locked.

Stand ceilings and canopies

Irrespective of their size, horizontal ceilings and canopies or stand coverings of any kind are subject to approval and must be registered in writing with the Department Events MOC (see form 1.1 "Application for Preventive Fire Protection Measures" of the order forms for exhibition services).
They must be at least extremely flame-retardant (in accordance with DIN 4102 or DIN EN 13501-1)—certification must be provided—and must be fitted with a sprinkler system when constituting a single covered area of more than 30 m^2 .
One sprinkler unit must be installed for every 12 m^2 of covered space or part thereof; all rooms or booths contained within this area must be incorporated within the scope of the sprinkler system. In this context, please note the information in the Notice for Installation of Sprinkler-compatible Materials.

Important to note

The Technical Guidelines of Messe München GmbH apply in addition.

Please also observe the provisions stated in form 1.1 of the Ordering Media for Exhibitor Services.
Further information is available from the Department Events at the MOC Event Center Messe München. We expressly reserve the right to impose further conditions if the need for them only becomes apparent during the course of the trade show.