

## **LASER World of PHOTONICS & World of QUANTUM 2023** **June 27 - 30 2023, Messe München**

### **Important contact details**

Note: The project management as well as the team of the Technical Exhibitor Service TAS 2 of LASER World of PHOTONICS & World of QUANTUM can be found during the fair in the **Exhibitor Service Office at the Atrium in front of Hall B2**.

#### **Project management**

Anke Odouli	Exhibition Director
Ellen Richter-Maierhofer	Congress Manager
Susan Rau	Exhibition Manager
Anja Gärtner	Exhibition Manager
Andrea Keil	Exhibition Coordinator
Mia Buchberger	Project Assistant
Marc Fuhr	Trainee

#### **The project management is there for you:**

Friday, June 23	08:00 - 17:00
Saturday, June 24 and Sunday, June 25	10:00 - 15:00
Monday June 26 to Friday, June 30	08:00 - 17:00

→ You can reach us under **+49 89 949 11518**.

#### **Technical exhibitor service TAS 2**

Hansjörg Dimitriadis	Technical Manager	+49 89 949 21123
Diana Reiter	Technical Manager	+49 89 949 21121

#### **Department SLT**

Shirley Hillebrand	Logistics & Traffic Manager	+49 89 949 21204
Carina Helm	Logistics & Traffic Manager	+49 89 949 21207
Fabian Georgii	Security Manager	+49 89 949 21216

#### **The technical exhibitor service TAS 2 is there for you:**

##### During setup

Saturday, June 24 and Sunday June 25	08:00 - 17:00
Monday, June 26	08:00 - 20:00

##### During the fair

Tuesday, June 27 to Friday, June 30	08:00 - 18:00
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##### During dismantling

Saturday, July 1 and Sunday July 2	09:00 - 17:00
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**Weltleitmesse und Kongress für Komponenten, Systeme  
und Anwendungen der Photonik**  
27.-30. Juni 2023  
Messe München, Deutschland



## Important exhibitor information from A-Z

### **Accommodation**

Through our partner TRADEFAIRS.com you can easily, quickly and directly book your hotel rooms and organise your arrival and departure:

TRADEFAIRS.com

Phone +49 69 95 88-36 16

Fax +49 69 95 88-19 13

messe-muenchen@tradefairs.com

You will find further information on accommodation and stay on our webpage under [Travel & Stay](#).

### **Admission to the parallel event automatica**

The LASER World of PHOTONICS ticket also gives you access to the World of QUANTUM and to automatica, which takes place at the same time as LASER World of PHOTONICS.

**Attention:** The ticket does not entitle you to attend the World of Photonics Congress.

### **Airport shuttle bus**

At LASER World of PHOTONICS & World of QUANTUM there is an airport shuttle bus as well as a round trip shuttle bus.

There will be both an airport shuttle bus and a round trip shuttle bus.

The airport shuttle bus will run from Monday, 26.06.2023 - Friday, 30.06.2023.

The airport shuttle runs every 30 minutes from the airport to the exhibition grounds and vice versa, serving the West (LASER World of PHOTONICS & World of QUANTUM) and East (automatica) entrances.

Transfer time: 45 to 60 minutes

A round-trip shuttle runs between the two entrances West and East.

### **Caterer**

Should you commission your own catering company, the company can enter the grounds at the times specified in the traffic guide on payment of a deposit of EUR 100.00/cash

Alternatively, you can order an entry ticket for external caterers via Team Logistics and Traffic ([LT@messe-muenchen.de](mailto:LT@messe-muenchen.de)). This service offers the following advantages for you:

- Your deliveries are exempt from the regular bail system.
- Your deliveries are not subject to limited entry times within the delivery times stated on the order form.
- You can better plan your delivery in advance.

You will also find information on service partners of Messe München in the LASER World of PHOTONICS & World of QUANTUM [Exhibitor Shop](#) or in the [Service A-Z](#).

### **Container parking space for storage purposes**

During LASER World of PHOTONICS & World of QUANTUM 2023 you can rent a 20' container parking space for storage purposes near the hall for EUR 950.00 plus VAT. If you are interested, please contact the Technical Exhibitor Services team at [tas2@messe-muenchen.de](mailto:tas2@messe-muenchen.de).

Please order your containers from  
Schenker Deutschland AG  
Kühne & Nagel

Tel.: +49 89 949 - 24300  
Tel.: +49 89 949 - 24400

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### **Entrance to the exhibition grounds**

During the entire duration of the fair, entry to the exhibition grounds is only possible in exceptional cases for one hour on payment of a deposit of EUR 100.00 in cash and on presentation of a delivery note or exhibitor pass. Entry is only possible via Gate 3 and Gate 21. If this time is exceeded, the deposit will be forfeited and the vehicle will be removed at the exhibitor's expense.

Please also take note of the bail regulations during set-up and dismantling (see traffic guide) and inform your driving and stand construction personnel.

**Please understand that we have to implement this regulation consistently, it is also to your advantage.**

Please note that trucks over 7.5 t, or over 8 metres total length must report to the truck check-in on site. You can find more detailed information in the [traffic guide](#).

### **Exhibitor and visitor survey**

The institute GMM Gelszus Messe Marktforschung is conducting the anonymous exhibitor and visitor survey on our behalf again this year. We strive to design and further develop the event according to your wishes and interests. Your answers to the questions will enable us to tailor the event even more closely to your needs.

The results of the survey will also be included in the final report on the last day of the fair.

We would be pleased if you participated in this. Thank you very much!

## **Exhibitor passes, press- and visitor tickets**

Please note that access to the exhibition grounds is possible from 07.30 with an exhibitor pass. Press tickets allow admission from 08.30, visitor tickets only from 09.00.

**The exhibitor passes are also valid during the entire set-up and dismantling periods. No separate construction and dismantling passes are necessary. No admission to the exhibition grounds is possible without a pass.**

### **Opening hours exhibitor pass counter**

Last set-up day, 26.06.2023: 08:00 - 17:00  
First day of the fair, 27.06.2023: 07:30 - 14:00  
Second day of the fair, 28.06.2023: 07:30 - 12:00

During the fair, exhibitors can also contact the registration management when the exhibitor pass counter is closed.

The opening hours are:

First day of the trade fair, 27.06.2023: 07:30 - 17:00  
Second day of the fair, 28.06.2023: 08:00 - 17:00  
Third day of the fair, 29.06.2023: 08:00 - 17:00  
Fourth day of the fair, 30.06.2023: 08:00 - 16:00

Purchase and personalisation are only possible via the Exhibitor Shop.  
Print@home tickets will be sent to the ticket holder's e-mail address.

**Please note: The exhibitor pass does not entitle the holder to use public transport in the Munich public transport system (MVV) - see also "U-Bahn".**

## **Fair opening hours**

Duration	Tuesday, June 27 to Friday, June 30, 2023	
Admission for visitors	Tuesday to Thursday	09:00 to 17:00
	Friday	09:00 to 16:00
Admission for exhibitors	Tuesday to Thursday	07:30 to 19:00
	Friday	07:30 to 17:00

## **First aid**

First aid stations are located in the West and East entrances, phone: +49 89 949 - 28103

## **Hall closure**

Please ensure that your staff have left the exhibition stand by 19:00 and your customers by 17:00, as the halls are closed at this time.  
Exceptions, such as stand parties, must be applied for and approved in advance, see also Stand party at the exhibition stand.

## **Handcart Rental**

For dismantling on the last day of the trade fair, June 30, 2023, handcart rentals will be available between 3:30 p.m. and 7:00 p.m. The handcarts are intended for transporting smaller items from the stands to the parking lot, etc. A load of up to 350 kilograms is possible. The handcarts can be borrowed for a deposit of 50 Euros at the Entrance West.

## **Information-Counter**

Trade fair-specific information is available at the information counters in the halls and at the West Entrance. The information counters are marked with a large "i" and are located on the north sides of the A halls, the south sides of the B halls and in the West Entrance in front of the turnstiles.

## **Lost property office**

Located in the Messehaus (security centre) / Access via gate 1: **Open 24 hours.**

## **Mail**

The dispatch of **parcels** etc. is handled by the courier service Kühne + Nagel (AG & Co.) KG.  
Kuehne+Nagel Expo Service Servicebetriebe Nord Tel. +49 89 949-24400

A postal agency is also located in the area of the EDEKA centre in the Riem Arcaden.  
Consignments of goods, letters or other items to be delivered to the exhibitor's stand must contain the following information:

LASER World of PHOTONICS & World of QUANTUM 2023

Name of exhibitor

Hall + stand number

Exhibition grounds / Willy-Brandt-Allee

81829 Munich, Germany

Messe München GmbH will not accept any consignments of goods, letters or other items intended for exhibitors or third parties.

Exhibitors are advised not to leave any deliveries of goods or other items unsecured in the hall or outdoor area during the stand set-up and dismantling periods.

## **Maintenance work**

**For safety reasons, maintenance work after 6 p.m. is only possible with the approval of Messe München. This so-called "night work permit" is issued upon presentation of a written order confirmation at the Messe München security centre. The security centre is open 24 hours a day and is located in the southern part of the exhibition centre and can be reached via the West Entrance or Gate 1. Access to the grounds during the event is possible with a deposit. For details please see the [traffic guide](#).**

Please note: It is necessary to assign a security guard from the event service Paul Mayr GmbH & Co. KG (Tel. 089 949-24500 and via the Exhibitor -Shop), who must remain in the vicinity of the maintenance staff during the entire maintenance period. We ask for your understanding for this arrangement, which is made in your own interest for safety reasons. The costs for the security

## **Meeting- and conference rooms**

During the event, conference and meeting rooms can be rented at the halls. Rooms are allocated according to availability and the "first come - first served" principle.

If you are interested, please contact the Technical Exhibitor Service TAS 2, [tas2@messe-muenchen.de](mailto:tas2@messe-muenchen.de), or order directly in the [Exhibitor Shop](#).

## **Orders for technical services**

Orders for services (stand security, parking passes, etc.), advertising space or marketing materials can be easily booked online in the [Exhibitor Shop](#).

For questions regarding technical services, please contact: [tas2@messe-muenchen.de](mailto:tas2@messe-muenchen.de)

## **Parking**

Exhibitors may park their cars in the designated exhibitor parking areas and the designated truck parking area (see [traffic guide](#)). The prerequisite is that a parking permit has been purchased for the vehicle. You can order this pass for cars, trailers and trucks via the Exhibitor Shop. Free parking during the set-up and dismantling periods.

Parking permits that cannot be sent due to time constraints, as well as other passes, can be collected or purchased at the APCOA counter in the **West Entrance** on the last set-up day (June 26 **09.00 - 18.00**) and on the **first day of the fair 08.00 - 12.00**.

During the fair, the car parks are open until 23:00 (on the last day of the fair until 20:00). If you have any questions, please contact APCOA Autoparking GmbH directly, +49 89 949-28130.

The Messestadt Ost multi-storey car park (Park + Ride car park) is **NOT operated by Messe München and is therefore not free of charge during assembly and dismantling**.

## **Patent attorney**

A patent attorney will again be available for patent attorney advice. Enquiries can be made via the exhibitor office in front of Hall B2.

## **Photographing and filming trade fair stands**

Photography, filming and video recording, as well as drawing, is only permitted within the exhibition grounds to persons who have been approved for this purpose by Messe München and who possess a valid permit issued by Messe München. The production of photographic or other recordings of the stands of other exhibitors is not permitted in any case. This applies to the same extent to the grounds and buildings of Messe München GmbH.

In general, photography is not permitted on the exhibition grounds. The following photographers and film/TV productions are officially permitted on the exhibition grounds:

**Photographer**  
Markus Brönnner

Tel. +49 (0) 1799962979  
E-Mail: [info@markus-broenner.com](mailto:info@markus-broenner.com)

## **TV- & Videoservices**

mediaBox TV GmbH

Tel.- +49 89 949-28741

E-Mail: [redaktion@mediaboxtv.com](mailto:redaktion@mediaboxtv.com)

[www.mediaboxtv.com](http://www.mediaboxtv.com)

For photographers other than those mentioned above, who work on behalf of exhibitors, a fee-based photo permit must be obtained from the Security Control Centre, or on the last set-up day at the service counter in the entrances. In order to obtain the permit, the exhibitor must be able to identify himself as such (please have exhibitor and identity cards ready), photographers or film teams must present a written order from the commissioning exhibitor (please have identity cards ready). A flat fee per exhibitor or per order must be paid in cash or by EC card.

During opening hours, the photo or film team requires valid tickets for exhibitors in order to gain access to the exhibition grounds. During the exhibitor opening hours of the fair, film and photo work is only permitted on the exhibitor's stand area. An extension of the work to the aisle areas and a resulting obstruction of the flow of visitors is not permitted.

An escort is required during the night closing times (period outside exhibitor opening hours). This can be booked with the Security and Order Service via the Exhibitor Shop or by calling 089-949-24500. The minimum booking time is 4.5 hours. Ordering early is recommended. The costs must be borne by the applicant (exhibitor or photographer). During the night closing times, the photo/film permit is valid as an access permit to the exhibition grounds. An exhibitor pass, visitor voucher or similar is not necessary here.

**In deviation from A10 of the Conditions of Participation A, approval for photography, filming and video recording of the exhibitor's own stand is no longer required during the official set-up and dismantling times, or during exhibitor opening hours.**

Written permission is now only required outside these times (i.e. during night closing times) and is compulsorily linked to the booking of an accompanying security guard. All information on this will be published in the Exhibitor Shop in the [information leaflet](#).

The use of drones is explicitly prohibited at all times (set-up, running time, dismantling).

## **Police**

Police Station 25 is located at Werner-Eckert-Str. 12, 81829 Munich, only 5 minutes from the West Entrance. The police station is open around the clock.

Tel. +49 89 45 187-0 or emergency call 110

## **Press Centre West Entrance**

### **Opening hours:**

Tuesday, June 26 to Thursday, June 29

08:30 - 17:30

Friday, June 30

08:30 - 16:30

## **Promotion**

The distribution of advertising material must be agreed and approved with the Media Sales Department. Mobile promotion on the entire exhibition grounds outside the stand boundaries is generally not permitted.

For orders, please contact Mr. Johannes Schmittner, phone +49 89 949-20593,

E-mail: [mediasales.auto@messe-muenchen.de](mailto:mediasales.auto@messe-muenchen.de)



## **Regulations on smoking on the grounds of Messe München**

Out of consideration and at the request of non-smoking trade fair visitors and exhibitors, Messe München asks that smoking on the grounds of Messe München only take place in the designated smoking areas outside the halls or in the Atrium. Thank you very much for your understanding!

## **Safety at the exhibition stand**

Messe München is not liable for any damage or loss to the goods brought in by the exhibitor or to the stand equipment (General Conditions of Participation A9). For this reason, we have developed the following preventive security measures in cooperation with the police in order to avoid theft:

- Order your own stand security. You will find the corresponding "Stand security" mask in the Exhibitor Shop.
- Please remember to book stand security on the last day of stand construction.
- During the construction and dismantling phases, you should not leave your goods unattended or unsecured on your stand.
- Remove all valuable, unsecured exhibits when you leave your stand after the fair has closed. Insure your goods.

## **Sales regulation**

We draw your attention to our sales regulations (clause B 10 of the LASER World of PHOTONICS Special Conditions of Participation (B)): Hand sales as well as other services and Deliveries made from the stand are not permitted. The public marking of the sales price is not permitted. Exhibition goods may only be delivered to buyers after the close of the fair. In accordance with § 64 GewO, sales are only permitted to commercial resellers, commercial consumers or bulk buyers.

## **Setup and dismantling**

### **Setup:**

24 and 25 June 2023    07:00 - 23:00 h each day  
26 June 2023         07:00 - 18:00 (stand construction)  
                             18:00 - 20:00 (Decorative stand construction)

### **Dismantling:**

30 June 2023    16:00 - 24:00

**Admission for stand construction companies and suppliers on 30 June 2023 not before 18:00.**

1 July 2023       00:00 - 23:00  
2 July 2023       07:00 - 18:00

### **Truck check-in during set-up:**

Trucks over 7.5 t, or over 8 metres total length must report to the truck check-in on site. You can find more detailed information in the [traffic guide](#).

**On the last set-up day, 26 June 2023, all delivery and set-up vehicles must have left the grounds by 20:00.** Vehicles still on the exhibition grounds after the above-mentioned times will be removed by Messe München GmbH at the risk and expense of the exhibitor concerned. Decorative set-up on the exhibitor's own stand area is possible until 20:00.

An extension of the set-up time is only permitted in exceptional cases with the prior written consent of Messe München GmbH (Technical exhibitor service TAS2).

**Truck check-in during dismantling:**

Trucks over 7.5 t/ 8 m must register in advance via [FairLog](#) and make a time slot booking for access/loading. On site, trucks still need to register at the check-in to complete the process. More information is available in the [traffic guide](#).

An extension of the dismantling period is only permitted in exceptional cases with the prior written consent of Messe München GmbH, (Technical Exhibition Services TAS2).

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## **Supporting programme**

LASER World of PHOTONICS & World of QUANTUM offer an extensive supporting programme for exhibitors and visitors, to which we cordially invite you:

**Hall A2**

- Forum Lasers and Optics

**Hall B3**

- Forum Laser Materials Processing
- Special show "Photons in Production"
- Career Center & Job Board

**Hall B2**

- Forum Biophotonics & Medical Applications

**Hall A1**

- Forum World of QUANTUM
- Forum Quantum Science & Industry

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You can also find all the information on our website in the [events calendar](#).

Please also note the supporting programme of our parallel event [automatica](#).

## **Stand party at the exhibition stand**

You would like to invite your customers to a stand party after the fair has closed? Please note that these parties are subject to registration. Registrations should be sent to the SLT/Security Department ([security@messe-muenchen.de](mailto:security@messe-muenchen.de)) using form 18.3. You will find the registration form in the [Exhibitor Shop](#).

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For further questions regarding the organisational process, please contact the Security Team at [security@messe-muenchen.de](mailto:security@messe-muenchen.de).

As you make your plans, please keep in mind that the **LASER World of PHOTONICS & World of QUANTUM Exhibitor Evening**, to which you are cordially invited, takes place on **Tuesday, June 27, 2023 at 5:30 p.m.** Invitations will be sent out separately.

## **Tourist-Information**

At the West Entrance, our Tourist Information is available to you during the fair: Professional guides from the Tourist Office offer the following services:

- Information on museums, theatres, concerts, sights, activities and special events in Munich and the surrounding area.
- train and flight bookings by telephone and internet
- Booking of rental cars, limousine and bus shuttles by telephone

- Bookings of excursions throughout Bavaria
- Hotel room and flat booking
- Restaurant and beer garden recommendations and nightlife tips
- Shopping recommendations

### **Underground connection / Public transport - MVV (Münchner Verkehrs- und Tarifverbund)**

The **U2 underground line runs directly to Messe München - Messestadt West** stop (LASER World of PHOTONICS & World of QUANTUM). The journey time from the central station is just under 20 minutes. The exhibitor pass does not entitle the holder to free use of public transport.

### **Visitor registration**

To be able to enter the fair directly and without waiting time, tickets can be purchased online. To ensure comprehensive service and security standards when ordering and using an online ticket, the Print@home tickets are personalised and registration is necessary. The e-mail address must be provided as the Print@home ticket will be sent by e-mail. Tickets will only be sent to the e-mail address provided during registration.

**Please note: Admission tickets and vouchers for day tickets do not entitle the holder to free travel on public transport to and from the fair.**

All information can also be found on our website under [Tickets and Vouchers for the Fair](#).

### **Vouchers for visitor day tickets**

Invite your potential customers personally to the trade fair and send them a free online voucher for LASER World of PHOTONICS & World of QUANTUM 2023.

The effort is guaranteed to pay off: Owners of an online voucher are 94 % likely to visit the exhibitor who invited them. Information and order in the [Exhibitor Shop](#).

### **Wardrobe**

The cloakroom is located in the basement entrance west:

June 27-29: 9:00-22:00

June 30: 9:00-16:00

**Attention:** Unclaimed items will be taken to the lost property office after closing.

### **WirelessLAN / Internet**

As an exhibitor, you have the option of booking a fixed internet connection via the Exhibitor Shop. Please estimate your needs realistically when booking: A wired access to the data network is more stable than WLAN and therefore often the better option.

Weltleitmesse und Kongress für Komponenten, Systeme  
und Anwendungen der Photonik  
27.-30. Juni 2023  
Messe München, Deutschland



We wish you a successful and enjoyable trade fair!

MESSE MÜNCHEN GMBH  
Your LASER World of PHOTONICS & World of QUANTUM-team