

# Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

**Duration:**

Monday, 2 to Thursday, June 5, 2025

**Opening hours visitors:**

Monday to Wednesday	09:30 – 18:00
Thursday	09:30 – 16:00

**Opening hours exhibitors:**

Monday to Wednesday	08:00 – 19:00
Thursday	08:00 – 16:00

**Organizer and financing body:**

 Messe München GmbH  
 Am Messesee 2  
 81829 München  
 Germany

Tel. +49 89 949-20275

[exhibitor@transportlogistic.de](mailto:exhibitor@transportlogistic.de)
<https://transportlogistic.de> / <https://aircargoeurope.com>

All prices indicated below are net and subject to applicable value-added tax.

## B 1 Application

The application is to be submitted online at <https://aircargoeurope.com>. The application can also be filed via an application form, which can be requested from the exhibition organizer. It is to be submitted to Messe München GmbH fully completed and signed.

First refusal deadline for exhibitors from 2023: **Wednesday, July 31, 2025**

If you register up to and including **September 15, 2024**, exhibitors will receive the first **100** redeemed online vouchers for a one-day ticket free of charge.

## B 2 Eligibility

Admissible as exhibitors are German and international business enterprises and entities whose objects of business conform to the index of products and services (= Index of products and services). As the trade fair organizer,

Messe München GmbH has the final decision on admission and allocation of desired stand size/location.

## B 3 Participation fee, advance payment for services (cf. A 7)

**Shell-scheme package**

(9 m<sup>2</sup> and 18 m<sup>2</sup> only bookable as shell-scheme package)

9 m <sup>2</sup>	EUR 7,290
18 m <sup>2</sup>	EUR 13,090
27 m <sup>2</sup>	EUR 18,590

**The shell-scheme package includes the following:**

- Positioning in the hall according to the selected stand size (9 m<sup>2</sup>/18 m<sup>2</sup>/27 m<sup>2</sup>)
- High-quality stand construction incl. carpeting (color anthracite)
- Lighting: 9 m<sup>2</sup>/4 spotlights, 18 m<sup>2</sup>/5 spotlights, 27 m<sup>2</sup>/6 spotlights
- Stand lettering max. 1 m x 0.60 m, 20 letters incl. (9 m<sup>2</sup>/18 m<sup>2</sup> 1x, 27 m<sup>2</sup> 2x)
- Equipment for 9 m<sup>2</sup>/18 m<sup>2</sup>: 1 power socket, seating area (consisting of 1 table 70 cm x 70 cm + 4 white chairs), 1 lockable information counter with 1 white bar stool, 1 waste bin
- Equipment for 27 m<sup>2</sup>: 1 power socket, 2 seating groups (consisting of 2 tables 70 cm x 70 cm + 6 white chairs), 1 information counter lockable with 1 white bar stool, 1 waste bin
- Electrical connection and consumption (3 kW, 230 V/50 Hz)
- Daily cleaning and waste disposal (waste-disposal fee included)
- Basic entries in the official trade fair media of transport logistic/air cargo Europe (mandatory communication fee included)
- Free admission to the air cargo Europe conference
- 100 free online vouchers for a one-day ticket
- Exhibitor permanent passes incl. use of MVV (public transportation) (9 m<sup>2</sup>/18 m<sup>2</sup> = 3 passes / 27 m<sup>2</sup> = 4 passes)
- AUMA charge

**Floor space only**

The minimum stand size is 27 m<sup>2</sup>.

The net participation fee per m<sup>2</sup> floor space is **EUR 255**

**In the outdoor exhibition area**

The minimum stand size is 20 m<sup>2</sup>.

The net participation fee per m<sup>2</sup> floor space is **EUR 103**

**Note**

Each square meter or part thereof will be included in full in the calculation, the floor area always being considered rectangular, without taking account of projections, supports, service connections and the like.

**Two-story stand construction**

On two-story constructions, the upper floor space is charged at **50%** of the respective ground floor rate.

The participation fee covers the stand space rental and moreover comprises extensive services provided by Messe München GmbH, which include in particular: advice on stand planning, advice on the technical conditions and requirements on site regarding stand design, advice on setting up and dismantling the stand, concept and public relations work for the fair, visitor marketing and visitor acquisition for the fair, preparation and organization of trade-fair related opening events, press conferences, presentations and exhibitor evenings, insofar as these are organized by Messe München GmbH, the preparation and implementation of forums and special shows, insofar as these are organized by Messe München GmbH or third parties on behalf of Messe München GmbH, the provision of exhibitor passes for authorized persons in accordance with clause B 14 "Exhibitor passes," the provision of advertising media, the lighting, heating and air-conditioning of all the exhibition spaces, basic guard service for the event site, regular cleaning of general areas, the provision of loudspeaker systems used for informing visitors to the fair, and other visitor information systems including signage, the provision of visitor lounges, meeting rooms and catering facilities for exhibitors, visitors and the press within the exhibition premises, the deployment of first-aid operatives as well as traffic routing to and within the event site.

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## Cont. B 3 Participation fee, advance payment for services (cf. A 7)

### Mandatory communication fee

A mandatory communication fee will be charged for each exhibitor's stand and for each co-exhibitor. The mandatory communication fee for:

#### Exhibitor's:

first stand	EUR 1,000
each additional stand	EUR 250
Co-exhibitor	EUR 300

The mandatory communication fee includes the basic entry in the exhibition directories (print, online and mobile) as outlined in clause B 13 "Media Services". For exhibitors or co-exhibitors whose online registrations are received after **March 16, 2025**, only a display of the basic entry in the online and mobile directories is possible. Exhibitors can book other entries in the respective advertising media for extra charges. Prices for the additional listing and promotion opportunities are given on the respective online order system, which will be sent to exhibitors by the media services partner contracted by Messe München GmbH.

### Advance payment

The advance payment for exhibitor services ("Advance payment," cf. A 7) is **up to 100 m<sup>2</sup> exhibition space EUR 20/m<sup>2</sup>**  
**from 101 m<sup>2</sup> exhibition space EUR 25/m<sup>2</sup>**

The advance payment will be offset against the services actually rendered on the final invoice after the exhibition.

### AUMA charge

The German Council of Trade Fairs and Exhibitions (AUMA) levies all exhibitors a charge of **EUR 0.60/m<sup>2</sup>** of rented exhibition space. This amount is charged by Messe München GmbH and transferred directly to AUMA.

### Fixed waste-disposal fee

The mandatory, flat-rate waste disposal fee in the amount of **EUR 6/m<sup>2</sup>** is to cover the disposal of all waste generated at the exhibitor's booth during setup and dismantling and throughout the duration of the trade fair. The disposal of production waste, entire stand elements and complete exhibition stands is not covered by this fee.

## B 4 Co-exhibitors

All companies, including subsidiaries or companies otherwise affiliated with the exhibitor, represented on the exhibitor's stand with their own logo and personnel must be registered as co-exhibitors.

Co-exhibitors require prior approval by Messe München GmbH. Permission to participate may be granted only if the co-exhibitor would also be eligible to participate as an exhibitor.

#### Note:

All co-exhibitors must be registered by the exhibitor. The exhibitor will be sent a link when the exhibitor registration process is complete. The main exhibitor can use the link to submit a co-exhibitor online registration for their registered space. The registration deadline for co-exhibitors is Friday, **February 28, 2025**. Co-exhibitors who register by **February 28, 2025** will receive the first **30** redeemed online vouchers for a one-day ticket free of charge.

If Messe München GmbH receives the application from the co-exhibitor concerned, the co-exhibitor fee is **EUR 250** per co-exhibitor. In addition, a mandatory communication fee of **EUR 300** (see B 13 "Media Services") will be

charged for all co-exhibitors. Both fees will be charged to the main exhibitor with the final invoice.

For co-exhibitors whose online registrations are received after **March 16, 2025**, only a depiction of the basic co-exhibitor entry in the online and mobile directories is possible. Co-exhibitors will be contacted directly by our media service provider NEUREUTER FAIR MEDIA.

The participation of firms as additionally represented companies (cf. A 4) is not possible.

For each co-exhibitor without Messe München GmbH's admission, Messe München GmbH is entitled to demand a penalty charge of **EUR 550** from the exhibitor. Furthermore, Messe München GmbH may demand that co-exhibitors without Messe München GmbH's admission vacate the stand. Should the exhibitor fail to comply with Messe München GmbH's vacation demand without delay, Messe München GmbH has the right of extraordinary cancellation in respect of the contractual relationship between Messe München GmbH and the exhibitor.

## B 5 Terms of payment (cf. A 7)

The amounts invoiced in all invoices issued by Messe München GmbH in connection with the event are to be transferred in euros (EUR), without deductions and free of all charges to one of the accounts specified in the respective invoice, indicating the customer number. Alternatively, the admission invoice may also be settled by credit card. Any fees for credit card payments will be charged to the exhibitor. The times of payment specified in the invoices are binding and are to be complied with. Prior payment of the invoiced amounts is a condition for access to the exhibition area, the basic entry in the exhibition directories (print, online and mobile) and for the sending of exhibitor passes.

Unfortunately, value-added tax legislation prevents Messe München GmbH from issuing or re-addressing invoices to an addressee other than the exhibitor on whose behalf Messe München GmbH has or will render services as its contracting party. Messe München GmbH is only allowed to issue invoices to its contracting party. Please note that the final invoice can only be made out to the billing and business address given on the application form respectively the address that was used for the admission invoice. Otherwise, any advance payment made cannot be offset against the payment due for the services actually provided. Should the exhibitor wish to have an invoice changed or reissued because the name, legal form or address of the invoice recipient has changed, the exhibitor is bound to pay Messe München GmbH a fee of **EUR 50** for each invoice amendment, unless the details included in the original invoice in respect of the name, legal form or address of the invoice recipient were incorrect and Messe München GmbH was responsible for the incorrect details. The final invoice for all additional costs (e.g. tickets and passes, technical services) will be sent to the exhibitor approx. **6 weeks** after the end of the event; it is payable immediately upon receipt.

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## Cont. B 5 Terms of payment (cf. A 7)

### Note

If an exhibitor's internal order number or other details requested by the exhibitor are to be included in the admission invoice or in any other invoice issued by Messe München GmbH, the exhibitor must notify Messe München GmbH of this information in text form by **December 31, 2024** at the latest if it is to be

included in the invoice subject to verification by Messe München GmbH. Otherwise, the invoice will be issued without this information. Subsequent inclusion of this information will result in a change to the invoice, for which the exhibitor will be required to pay an amount of **EUR 50**.

## B 6 Dates of setting up and dismantling, stand operation (cf. A 15)

### Setup

as of **May 26, 2025 to May 31, 2025 daily from 07:00–23:00**  
**June 1, 2025 from 07:00–18:00**

Truck check-in during setup:

Trucks over **7.5 tons** must register at the truck (LKW) check-in on site. Further information will be made available with the traffic guide.

Rental stands will be ready for occupation as of 08:00 on June 1, 2025.

On the last day of setup, June 1, 2025, all delivery and stand-construction vehicles must be removed from the halls and the outdoor exhibition area by 18:00 at the latest. Vehicles which are still in the halls or the outdoor exhibition area after this time will be removed by Messe München GmbH at the risk and expense of the respective exhibitor. Furbishing work and decoration in the exhibitor's own stand space is possible until 20:00.

An extension of the setup time is permissible only in exceptional cases and with the prior written consent of Messe München GmbH, Technical Exhibition Services Division.

### Dismantling

as of **June 5, 2025 16:00–24:00**  
**June 6, 2025, 00:00–23:00**  
**June 7, 2025, 07:00–23:00**  
**June 8, 2025, 07:00–18:00**

Access to the fairgrounds for stand construction firms and delivery vehicles on June 5, 2025 no earlier than 18:00.

An extension of the dismantling time is unfortunately not possible.

### Stand operation

The approved exhibitor is obliged to participate in the event. Throughout the duration of the fair and the prescribed opening hours, all stands must be properly equipped and staffed with competent personnel. In particular, care must be taken to ensure that the stand is fully occupied at the time the trade fair opens each day. The removal of exhibition goods and the dismantling of stands before the end of the trade fair is not permitted; in the event of a breach of this regulation, Messe München GmbH reserves the right to charge a contractual penalty of **EUR 2,000** from the exhibitor. In all other respects, the regulations set out in A 15 of the General Terms of Participation apply.

## B 7 Stand design and equipment

Stand designs for stands larger than **100 m<sup>2</sup>** or stand structures exceeding **3 m** in height or with a stand covering require prior authorization. Dimensioned drawings including floor plans and elevations on a scale of 1:100 must be submitted to Messe München GmbH, Technical Exhibition Services Division, for approval no later than **April 10, 2025**. After submission of the complete documents, a stand approval can be expected within **4 weeks**.

### Halls, general

One-story construction

The maximum construction height is **7.50 m**.

The maximum advertising height (upper edge) is **7.50 m**.

In addition, the maximum construction height (clearance) alongside the hall walls must be observed (see description of halls and outdoor exhibition grounds).

To maintain air cargo Europe's character as a communications platform and work exhibition, exhibitors must make sure that their stands have an open design. Messe München GmbH is entitled to prescribe changes in stand design in this context. Stand designs can only be approved if the open sides of the stand have a uniformly open design.

Erecting closed walls is permitted, provided they do not take up more than **70%** of the stand side in question, and completely closed walls may be no more than **6 m** in length. A closed length of wall measuring **6 m** must be followed by an opening at least **2 m** wide. This provision is NOT rendered inapplicable either by observing a setback from the stand perimeter. The clearance width of **2 m** must furthermore be observed in the case of an exhibit which acts like a continuous, closed wall (e.g. container, trailer, etc.). Messe München GmbH reserves the right to permit exceptions to these guidelines in individual, well-founded cases.

The rear side of the walls of your stand above a height of **2.50 m** must be of a neutral design, white, smooth and clean. Only such materials as are opaque and impervious to light are permitted for this purpose (no textiles). It is recommended that all exhibitors install partition walls (height **2.50 m**) at the perimeter to neighboring stands. Partition walls will be installed at the expense of the exhibitor only. Advertising hoardings that extend above the walls of the stand must be at least **2 m** away from the immediately adjacent stand. Partition walls or additional booth walls can be ordered via the Exhibitor Shop. Advertising may not feature flashing or alternating lights. It is not permitted to extend the stand design over the aisles. Messe München GmbH reserves the right to allow exceptions to this ruling in individual, well-founded cases.

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## Cont. B 7 Stand design and equipment

The use of balloons, airships and other flying objects, e.g. drones, is generally prohibited in the halls and outdoor exhibition area. Exceptions require the prior written permission of the Technical Exhibition Services Division of Messe München. Only firmly anchored balloons with a diameter up to one meter are approvable. To the extent that approval is granted, the balloons and airships may only be filled with non-flammable, non-toxic gases. It must be ensured at all times that the balloon is kept within the stand boundaries, maintaining a distance of **2 m** to all stand walls and does not exceed the maximum advertising height of **7.50 m**.

### Note

Messe München GmbH alone decides on the use and covering of open spaces outside the stand areas rented to the exhibitor.

### Stand construction approval

As a matter of principle, every planner/designer of an exhibition stand is responsible for compliance with public statutory regulations, insofar as applicable to exhibition stands, and compliance with Messe München GmbH's Technical Guidelines as well as the General Terms of Participation.

No approval of plans from Messe München GmbH is necessary given compliance with the following requirements:

- stand and/or advertising structures no higher than **3 m**
- stand area no larger than **100 m<sup>2</sup>**
- stand is without covering.

Any stand concepts in non-compliance with the aforementioned requirements are to be submitted for approval to Messe München GmbH's Technical Exhibition Services Division, containing to-scale stand design plans (ground plan, elevations and sectional drawings) no later than **April 10, 2025**. If items are to be suspended from the hall ceiling, the work involved must be carried out by Messe München GmbH's contractors. Any painting, papering, and gluing may be carried out only by Messe München GmbH's approved contractors. Nails may be inserted only in the built-in nailing battens. The use of staple guns is strictly forbidden for safety reasons. Moreover, multi-story stands and special

constructions (such as bridges, stairs, cantilever roofs, galleries, etc.) are as a general rule subject to separate approval. Please consult the "Building Regulations" set out in form 1.3 for further information. **Please note under all circumstances the requirements set out in the Technical Guidelines and the information included in the individual notices.**

### Outdoor exhibition area

Structural elements, stand signs and flags must be designed such that they do not constitute an unreasonable disturbance for neighboring stands. Misleading company signs must be removed at the request of the Exhibition Management.

When carrying out any stand setup work, attention should be given to existing supply lines, distribution boxes, hydrants, light masts, etc. If such facilities are located on the premises of individual stands, access to them must be assured at all times. To prevent any damages, no underground work may be started without prior consultation of Messe München GmbH, Technical Exhibition Services Division. Exhibitors whose stands border on the perimeter of the exhibition grounds may not use the fencing for stand setup purposes. The outside fencing may not be used for advertising purposes.

### Deployment of cranes and exhibits

All cranes and exhibits to be erected in the outdoor exhibition area reaching a height of more than **10 m** require the prior approval of Messe München GmbH, Technical Exhibition Services Division, and must be registered by means of the corresponding form **12 weeks** prior to the commencement of the fair at the latest. If the necessary documents are submitted to Messe München GmbH later than **12 weeks** prior to the start of the fair, Messe München GmbH is entitled to lay down a binding stipulation for the maximum erection height for these exhibits as is still available, based on safety grounds. Messe München GmbH is authorized to restrict or prohibit the setup work to ensure compliance with the height stipulated. Messe München GmbH reserves the right to have exhibits examined and/or accepted by experts even if the exhibits concerned do not come under the general data/requirements set out in the relevant form.

## B 8 Restoration of exhibition areas

All exhibition areas must be handed over in their original condition by the stipulated date for completion of dismantling. The sites in the outdoor exhibition area must be graded, and areas loosened by earthworks be machine compacted. Asphalted and planted areas will be restored solely by Messe München GmbH at the expense of the respective exhibitor. On principle, exhibitors must completely remove all structures such as foundations, driven-in

piles, utility lines, etc. after the close of the trade fair. If the required restoration work has not been completed by the set dismantling deadline, Messe München GmbH is authorized to have the work done at the expense of the exhibitor. Important—please note: leaking oil corrodes the tarmac. Soiled or damaged areas will be restored at the expense of the exhibitor.

## B 9 Official regulations and permits

Authorization is to be obtained for structures that exceed a built-over area of **50 m<sup>2</sup>** or a height of **5 m** (pavilions, tents, cranes, plant and equipment, etc.). The necessary building applications as well as plans and structural analyses or test books are to be submitted to Messe München GmbH, Technical Exhibition Services Division, in good time but no later than **April 10, 2025**.

In the erection, operation and dismantling of their structures at the exhibition center, exhibitors are to comply with all statutory and official regulations as well as the relevant requirements of Messe München GmbH and especially those from the Terms of Participation and the Technical Guidelines. In addition to the Technical Guidelines, the relevant safety regulations of the TÜV (German organizations for technical inspection and control) also apply to all exhibits and other equipment and facilities; recognized codes of practice are to be complied with. Revolving tower cranes and the like must be secured in accordance with regulations. For safety reasons, it is not permitted to attach advertising media or other loads to cranes, with the exception of non-weighted flags.

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## B 10 Technical installations

Orders for technical services as outlined in the Technical Guidelines, such as the provision of electricity and water supply for the stand, as well as telecommunication services can only be accepted if they are placed through the Exhibitor Shop of Messe München GmbH until **April 10, 2025** the latest.

The specific terms of delivery that apply to all orders can be accessed in the Exhibitor Shop. All technical services are to be ordered from Messe München GmbH only. Telecommunication services (connected by wire or wireless) will be provided by Messe München GmbH. Exhibitors own WiFi networks are notifiable with costs, we need the registration form latest 14 days before the

exhibition starts. Please note not to allow the function of Messe München's inhouse hotspot. Your SSID must not be reachable outside your stand, the WiFi channel will be allocated by Messe München. Please note our general connecting conditions. Orders require Messe München GmbH's acceptance, which may be given tacitly, e.g. by providing the items or services ordered. The exhibitor is entitled to cancel an order for an item or service in full or in part if Messe München GmbH receives the cancellation at least **one week** before the official date of setup. In all other cases, the contract can be cancelled only with Messe München GmbH's written consent.

## B 11 Use of heavy equipment

Only cranes, fork-lift trucks and working platforms may be used that have been provided by the Messe München GmbH service partners responsible. Please also note the further specifications under 5.2 Technical Guidelines.

## B 12 Sales regulations

Open selling or other provision of goods and services from the stand is not permissible. Exhibited articles may be delivered to purchasers only after the end of the fair. It is not permitted to show the selling price openly. Under

No. 64 GewO (German trade regulation act), it is permissible to sell only to commercial resellers, commercial consumers and bulk purchasers.

## B 13 Media services

The basic entry is invoiced by Messe München GmbH (see B 3 "Mandatory communication fee") and includes following contents:

### for exhibitors:

#### Online exhibitor directory

- Company logo in the hit lists and in the detailed exhibitor entry
- Company name, street, zip code, city, country code, telephone number, linked e-mail and internet address, hall/open-air area stand no. in the detailed exhibitor entry
- One entry each under "product groups," "industry sectors" and "logistical economic areas"
- Interactive hall plan: Company logo in the stand area and in the fly-out of the stand area

#### Visit planner (print)

- Company name, country abbreviation, hall/open-air area stand no. in the alphabetical list of exhibitors
- Company logo on the stand area in the hall plan

#### Hall display plans

- Company logo on the stand area in the hall plan

#### App

- Company logo in the hit lists and in the detailed exhibitor entry
- Company name, street, zip code, city, country code, telephone number, linked e-mail and internet address, hall/open-air area stand no. in the detailed exhibitor entry
- One entry each under "product groups," "industry sectors" and "logistical economic areas"
- Interactive hall plan: company logo in the stand area

### for co-exhibitors:

#### Online list of exhibitors

- Company name, street, zip code, city, country code, telephone number, linked e-mail and internet address, hall/open-air area stand no. in the detailed exhibitor entry
- One entry each under "product groups," "industry sectors" and "logistical economic areas"

#### Visit planner (print)

- Company name, country code, hall/open-air area stand no. in the alphabetical list of exhibitors

#### App

- Company name, street, zip code, city, country code, telephone number, linked e-mail and internet address, hall/open-air area stand no. in the detailed exhibitor entry
- One entry each under "product groups," "industry sectors" and "logistical economic areas"

Exhibitors and co-exhibitors must upload their telephone number, linked e-mail address and internet address, and exhibitors must upload their company logo to the online ordering system of the media services partner NEUREUTER FAIR MEDIA by **March 15, 2025** at the latest. Company logos uploaded after **March 15, 2025** can only be displayed in the online and mobile directories.

All exhibitors and co-exhibitors will be contacted directly by our media service partner NEUREUTER FAIR MEDIA.

Messe München GmbH assumes no responsibility for the accuracy and completeness of the trade fair media (print, online and mobile).



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## Cont. B 13 Media services

The exhibitor is solely responsible for the permissibility under law—and particularly the law on competition—of entries placed in the online exhibitor directory, app and visit planner at the instigation of the exhibitor. Should third parties assert claims against Messe München GmbH on account of the impermissibility of the entries under law in general or the law on competition, the placer of the entries shall hold Messe München GmbH fully safeguarded against all claims asserted including all costs of any necessary legal defense on the part of Messe München GmbH. The same applies to entries from co-exhibitors and exhibitors on joint stands that the respective exhibitor has arranged in the Messe München GmbH online exhibitor directory, app and visit planner.

The official media services partner for this trade fair is:

NEUREUTER FAIR MEDIA GmbH  
Büro Essen  
Westendstraße 1  
45143 Essen  
Germany  
Tel. +49 201 36547-410  
Fax +49 201 36547-325  
transport@neureuter.de

## B 14 Exhibitor passes

For the duration of the fair, each exhibitor receives a specific number of free exhibitor permanent passes for his stand:

### In the halls

up to **20 m<sup>2</sup>** of stand size

**3** exhibitor permanent passes

as from **21 m<sup>2</sup>** for every further **10 m<sup>2</sup>** or part thereof

**1** exhibitor permanent pass in addition

as from **101 m<sup>2</sup>** for every further **20 m<sup>2</sup>** or part thereof

**1** exhibitor permanent pass in addition

### In the outdoor exhibition area

up to **60 m<sup>2</sup>** of stand size

**3** exhibitor permanent passes

as from **61 m<sup>2</sup>** for every further **20 m<sup>2</sup>** or part thereof

**1** exhibitor permanent pass in addition

as from **201 m<sup>2</sup>** for every further **50 m<sup>2</sup>** or part thereof

**1** exhibitor permanent pass in addition

The exhibitor passes are intended for stand staff only and for service personnel permanently hired for the duration of the show, who are not employees of a Messe München service partner. In case of abuse, Messe München GmbH reserves the right to withdraw the exhibitor passes. The company name as stated in the registration is valid and binding for all tickets. A subsequent change to the company name can only be made if the official name of the exhibitor has changed, and then it also applies to all tickets.

Permanent exhibitor passes (free and fee-based) should be ordered and personalized via the Exhibitor Shop. The exhibitor permanent passes will be sent by e-mail.

**Your exhibitor permanent pass will be issued as a Print@home-Ticket and as a mobile ticket (Wallet/Passbook).**

The Exhibitor Shop will be available to you online both before and during the event. The number of free exhibitor permanent passes exhibitors are entitled to will be shown during the registration process. In the final invoice, only those exhibitor permanent passes will be listed that were actually used for the event. Free or unused passes will not be charged.

**Co-exhibitors obtain one free exhibitor permanent pass.**

The exhibitor passes does entitle the holder to free use of local public transport (MVV Munich Transport and Tariff Association).

## B 15 Photo, film and video shooting (cf. A 10)

In deviation from A 10 of the Conditions of Participation A, approval for photography, filming and video recording of the exhibitor's own stand is no longer required during the official set-up and dismantling times, or during exhibitor opening hours.

Written permission is now only required outside these times (i.e. during night closing times) and is compulsorily linked to the booking of an accompanying security guard. All information on this will be published in the Exhibitor Shop in the relevant leaflet.

The use of drones is expressly prohibited at all times (set-up, running time, dismantling).

## B 16 Advertising

The following provision replaces clause A 11:

No advertising activities, including the deployment of stationary and mobile advertising carriers, promotion teams or the distribution of printed media and food samplings may be conducted at the fairgrounds outside the confines of the given exhibitor's stand, unless the exhibitor has applied for and obtained authorization from Messe München GmbH for such activities, which are subject to a fee. Messe München GmbH is entitled to stop unauthorized advertising activities outside the confines of the rented stand, in particular to expel persons

who are used as advertising carriers from the site, and to confiscate, remove or destroy unauthorized advertising media. Messe München GmbH is entitled to demand a compensation in the amount of **EUR 5,000** for unauthorized advertising activities carried out by the exhibitor outside his stand, or by third parties commissioned by him, amounting to twice the fee Messe München GmbH would have charged for granting approval. Messe München GmbH's right to claim further damages remains unaffected.

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## B 17 Evening events

Evening events on the exhibition stand require authorization by Messe München GmbH and must be notified. Events on **June 2, 3 and 4, 2025** may start no earlier than **18:00** and must end no later than **22:00**. Until **22:30**, the necessary clearing-up work may be undertaken on the stand area. By **23:00** at the latest, all persons must have left the fairgrounds.

The costs per stand party will be charged at a flat rate with the final invoice.

Application until <b>May 2, 2025</b> up to 100 m <sup>2</sup> stand space	<b>EUR 600</b>
from 101 m <sup>2</sup> stand space	<b>EUR 800</b>

Application until <b>May 23, 2025</b> up to 100 m <sup>2</sup> stand space	<b>EUR 800</b>
from 101 m <sup>2</sup> stand space	<b>EUR 1,000</b>

Please note that registrations are no longer possible after **May 23, 2025**.

**A maximum of two evening events can be registered per stand/exhibitor.**

### Noise, background noise

A volume of **70 dB (A)** may not be exceeded until 18:00, after 18:00 a maximum volume of **85 dB (A)** applies. To ensure that everything runs smoothly, we recommend that you coordinate with your stand neighbors in advance. Any disturbances and immissions which disturbances and emissions caused by a stand party on the neighboring stand must be reported to Messe München GmbH, Project Management transport logistic/air cargo Europe immediately. Should there be any disturbances outside office hours (between 18:00 and 08:00 on the following day), immediate measures must be taken to measures are necessary to counteract disturbances caused by a stand party on the neighboring stand, please contact the Messe München GmbH security center on +49 89 949-24555. Complaints after the last day of the fair can no longer be considered. Messe München GmbH reserves the right to take or arrange for measures to be taken at the expense of the exhibiting company organizing the stand party (= stand party organizer) to eliminate any disturbance to the neighboring stand caused by the stand party.

**Please note that rehearsals, e.g. for musical accompaniment to the evening event, are only permitted from 18:00.**

### Security

Only the rented space may be used for the event. All escape and rescue routes (all aisles) must be kept clear at all times and may not be blocked by structures or storage areas (placement of stand, catering and band furniture and equipment).

The exhibitor shall ensure that participants at its event do not enter the other exhibition stands or touch any objects located there. The exhibitor is responsible for ensuring that participants at his event comply with the instructions of the security and stewarding service deployed by Messe München GmbH. The minimum scope of the security and stewarding services will be determined by Messe München GmbH. The exhibitor indemnifies and holds Messe München GmbH harmless and indemnified in connection with the event. The maximum number of persons per stand event is to be observed for each event. The guideline is 1.5 persons per m<sup>2</sup> of stand area. The services provided by Messe München in connection with each event will be invoiced to the exhibitor with the final invoice.

### Access for service personnel at evening events

Separate service personnel for exhibitor evening events who are not employed by a Messe München GmbH service partner may be admitted free of charge from **16:30** on presentation of proof from the exhibitor of their place and time of work (= copy of authorization for the exhibitor evening event).

### Access for catering companies at evening events

Access for catering companies in the context of a registered and chargeable evening event is free of charge from **16:30** upon presentation of proof from the exhibitor of the place and time of use (= copy of the of the exhibitor evening event).

For further specifications, please refer to the rules and instructions that must be accepted when must be accepted when registering for events.

## B 18 Background noise, sound effects during the event

Video, music, product and show presentations (band, background music, DJ or similar) during the trade fair (see opening times) are limited to a **maximum duration of 15 minutes per trade fair day** and must be carried out in such a way that neighboring exhibitors are not disturbed. Accordingly, loudspeakers and other acoustic amplifiers/sound systems must be focussed on the exhibition stand and may not sound off on neighboring stands or aisles. The maxi-

mum permitted noise level for performances may not exceed **70 dB (A)** at the stand perimeter. Messe München GmbH reserves the right to limit or prohibit demonstrations of any kind causing noise, optical disturbances or representing a hazard or impairment to the event and especially to event participants for any other reason. The relevant statutory provisions must be observed.

## B 19 Food preparation

The preparation of food—especially grilling and frying—is not permitted on the stands at transport logistic/air cargo Europe without adequate ventilation devices. Exempt from this is the heating of dishes with convection ovens. This provision also applies to day events, press and evening events as well as all events in the conference rooms.

# Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

## B 20 Deliveries

Consignments, letters and other mail to be delivered to the exhibitor's stand must carry the following details:

- Name of the event
- Hall (designation: A, B or C as well as the number of the hall (1–6)) or the outdoor exhibition area (designation: F and the block number (5–13))
- Stand number of the exhibition stand
- Name of the exhibitor
- Am Messesee 2, 81829 Munich, Germany

Messe München GmbH does not take delivery of consignments, letters and other mail intended for exhibitors or third parties. Exhibitors are advised not to deposit shipments or other objects unsecured in the hall or the outdoor exhibition area during setup and dismantling times.

Services with regard to the receipt and dispatch of consignments are offered by the authorized freight forwarders at the exhibition center.

## B 21 Complaints and theft (cf. A 8)

If an exhibitor has any complaints, these must be submitted in writing immediately and directly during event setup, running time or dismantling, or addressed in person at the transport logistic/air cargo Europe exhibition management or exhibitor service offices in the Atrium at Hall B5 to the exhibition management or the Technical Exhibition Service. Only then is it possible for the exhibition management to make an evaluation during or directly after the trade fair, e.g. in cases of product and invoice relevance.

Complaints that are brought forward at a later stage can no longer be fully investigated and assessed, which means your complaint can no longer give rise to any claims or not be granted to the extent desired.

Complaints concerning guarding service and security should be addressed directly to the Security Department at: [security@messe-muenchen.de](mailto:security@messe-muenchen.de)

Please report any thefts to the security center on the exhibition grounds. Thefts that are only reported after the trade fair has closed cannot be fully investigated and assessed.

## B 22 Alterations

Messe München GmbH reserves the right to make alterations and additions in matters affecting technical handling and safety.